ADDENDUM TO MEMORANDUM OF AGREEMENT BETWEEN BLUEGRASS COMMUNITY AND TECHNICAL COLLEGE AND MASENO UNIVERSITY KENYA

SUMMER FACULTY EXCHANGE

This addendum deals purely with short visits not exceeding two weeks to Maseno University, Kenya. The goal is to send qualified BCTC faculty to Maseno Maseno University during the summer of 2003 and beyond. This arrangement will take effect upon the signing of this document by the representatives of both institutions and shall terminate at such time as either party gives six months’ notice.

Responsibilities of Bluegrass Community & Technical College
1) BCTC faculty will volunteer ten days of instruction at MU during the summer or other mutually agreeable times. The nature of the teaching assignment will be determined by both parties and will include, but not be limited to, guest lectures, credit or non-credit seminars, workshops, conferences, etc.
2) Lecturing assignment for each day will not exceed six hours. Additional times are to be assigned only with the BCTC faculty member’s approval.
3) BCTC or its representatives will select faculty participants for this project.
4) BCTC and its selected faculty will be responsible for all expenses prior to arriving in and after departing from MU.
5) BCTC will provide transportation to and from the Bluegrass Airport.
6) Participating BCTC faculty will be provided a combination of stipend, work, and other honoraria or living expense opportunities, as allowed under the regulations of the Kentucky Community and Technical Colleges System and the visa laws of the United States.
7) BCTC faculty shall allow MU faculty or staff members to attend any class or guest lecture conducted at MU.
8) BCTC will expect MU faculty to observe responsible academic freedom consistent with the standards of any institution of higher learning and the laws of the host country.
9) Teaching materials will be supplied for the most part by the incoming BCTC faculty member and will conform to the expectations of the host institution.
10) BCTC faculty will be expected to by MU to arrange for their health insurance coverage prior to arrival in the country.

Responsibilities of Maseno University

1) MU will volunteer at least one semester of instruction at BCTC during the summer or other mutually agreeable times. The nature of teaching assignment will be determined by both parties and will include, but not limited to, guest lectures, credit or non-credit seminars, workshops, conferences, etc.
2) MU will be responsible for the selection of faculty participants, students, and all other organizational matters for the program courses.
3) MU will determine the format, for example, guest lectures, seminars, teach teaching or conferences. However, in the event of an extended teaching assignment, class size will be limited to 25 students.

4) MU will provide basic teaching materials, e.g. photocopying, stationery, etc.

5) MU will provide transportation to and from the Kisumu International Airport, within Maseno University, as well as to the places of accommodation.

6) MU will provide accommodation and basic meals (breakfast, lunch & dinner) for the two weeks stay.

7) MU will expect BCTC faculty to observe responsible academic freedom consistent with the standards of any institution of higher learning.

8) In the event of BCTC faculty wishing to stay at MU for one semester or more, they will undergo the recruitment process as provided under the regulations of MU Council and the visa laws of the Republic of Kenya.

9) MU faculty will be expected to arrange for their health insurance coverage prior to arrival in the country.