MEMORANDUM OF AGREEMENT
BETWEEN BLUEGRASS COMMUNITY COLLEGE
& TECHNICAL COLLEGE AND
MASENO UNIVERSITY

The purpose of this agreement is to establish a reciprocal faculty and student exchange program between the Bluegrass Community & Technical College and Maseno University, Kenya; and is in two articles. This agreement is designed to define responsibilities of both parties during visits of faculty or students of at least one semester. Article 1: Student Exchange and Article 2: Faculty Exchange. This agreement is to be initiated from the date of its signing.

**Article 1 – Student Exchange**

1. Participants in the exchange program must meet the appropriate admissions requirements of the host institution.

2. Each student participating in the exchange programme will pay the current tuition and fees to the home institution. The host institution will seek to include visiting students in its normal activities, including social and cultural, academic activities.

3. The student or the student’s institution will pay for all transportation, to and from their home institution.

4. All food costs will be paid for by the participating student.

5. **Certificate in American Culture**

   Incoming Maseno University students may complete a certificate in American Culture, in lieu of a regular Associate’s degree, by taking a full time course (four courses per semester) load to include English 101 and 102, History 108 and 109 (American History), Sociology 101, and a sixth course of their choice.

6. **Associate and Higher Degrees**

   Any Maseno University student may, instead of seeking a certificate, complete a two-year Associate degree upon successful completion of all coursework. If a Maseno University student wishes to complete a higher degree, he/she may apply to transfer to the University of Kentucky or other universities in the United States at his/her own expense.

7. Host institutions are not responsible for the selection of the participating students and accompanying faculty members from the partner university.
8. Any American student participating in this program will be permitted to take any course he or she wishes, with no prescribed set of courses.

9. All students are expected to respect the culture, customs, laws and traditions of the host country. In addition, they agree to follow the regulations and rules of the host institution and its government. A participant may be returned home for any serious violation of conduct.

**Article 2 – Faculty Exchange**

1. All transportation to and from his or her home institution will be paid for by the participating faculty member or institution.

2. Incoming faculty members from Maseno University will be encouraged to attend, visit and participate in any class offered at Bluegrass Community & Technical College.

3. Incoming faculty members may be permitted to teach any course as long as they meet the educational qualifications of the host institution and visa requirements of the host country.

4. Incoming faculty members will be given the opportunity to participate in all social, academic and cultural activities of the host institution.

5. Both institutions will ensure that the housing accommodations will be at the level of quality expected by a program of this nature.

6. Each institution will designate its own contact person for this agreement.

7. The members of the visiting faculty or student’s family may take courses at the host institution. However, the responsibility for paying for these courses will be that of the visiting participant.

8. All participants, students and faculty, shall abide by the host institution’s policy on health insurance.

9. Incoming Maseno University faculty members will be provided a combination of stipend, work, other honoraria and living expense opportunities, as allowed under the regulations of the University of Kentucky and the visa laws of the United States. The amount will also be determined by qualifications, experience and duties undertaken by the Maseno University personnel, in an amount sufficient to cover normally expected living expenses for such personnel in Lexington, Kentucky.

10. The faculty of Maseno University and Bluegrass Community & Technical College may participate in joint/collaborative research programs.
11. Incoming BCTC faculty, while at MU, will be provided room and board or a comparable stipend.

12. The faculty of the two institutions may also participate in the exchange of scientific and educational literature produced by either or both of the parties as well as the exchange of materials on the most relevant and topical research undertaken by researchers of both institutions.

13. The faculty of the two institutions will be encouraged to jointly organize conferences, seminars and symposia of mutual academic interest to the institutions.

14. The parties to this Agreement shall aim to find sources of financial assistance for the activities and exchanges to be undertaken in terms of the Agreement.

15. The host university will be responsible for transportation to and from the local airport.

16. Both parties will be responsible for their health insurance coverage.

These agreements, both student and faculty, may be amended at any time, with both parties’ approval. Either party may terminate this agreement at the end of the academic year in progress by official, written notification signed by the appropriate person at the requesting institution.

Dr. Keith Bird, Chancellor
Kentucky Community & Technical College System, U.S.A

Dr. Augusta Julian, President
Bluegrass Community & Technical College, U.S.A

Prof. Fredrick N. Onyango, Vice Chancellor
Maseno University, Kenya